Assistant Superintendent-Airport Facilities Management
Tallahassee International Airport

Apply on or before 5pm EST 6/21/2019

Salary Range
$22.62 to $52.01/hourly. Hiring rate generally will not exceed $43.04/hour

Essential Job Duties
This is responsible administrative, supervisory and technical work directing the maintenance of the Tallahassee International Airport Passenger Terminal Building and all other airport facilities. Duties include directing and supervising electricians, building services, mechanical maintenance, grounds maintenance and administrative staff. In addition, this position serves as liaison with contractors and service providers on minor repair, service and maintenance contracts. The incumbent assists in the day-to-day direction of the division and serves as the division superintendent, as necessary. Work is performed with independence under the general direction the Superintendent-Airport Facilities Management and is reviewed through conferences, analysis of work and reports, and observation of results achieved. Performs related work as required.

Minimum Training and Experience
Possession of a bachelor’s degree in aviation management, facilities management, business or public administration, engineering, construction management or a related field and four years of professional experience that includes facilities management or similar military experience; or an equivalent combination of training and experience. One year of the required experience must have been in a supervisory capacity.

Necessary Special Requirements
In accordance with 49 CFR Part 1542, employees must successfully complete a fingerprint-based criminal history records check and personal background check prior to employment. Must possess a valid Class E State driver's license at the time of appointment.

Job Specifications
For the complete job specification, listing major job functions and duties for this job classification, go to http://www.talgov.com/employment/hr-job-descriptions.aspx

How To Apply
Interested applicants should apply online via the City of Tallahassee website at www.talgov.com

Equal Employment Opportunity
The City of Tallahassee is an equal opportunity employer. All qualified applicants are encouraged to apply.

About Tallahassee International Airport
The Tallahassee International Airport serves a diverse group of users, including airlines, commuter and charter services, scheduled air cargo operations, corporate aviation, light aircraft training, and a wide variety of other business-oriented and private general aviation activities. The City of Tallahassee owns and operates the Tallahassee International Airport. The Airport facility is located on a 2,743 acre site, seven miles southwest of the city's central business district and within the corporate city limits. The Airports market service area includes a 100 mile radius, Tallahassee and 32 counties in Florida, Georgia and Alabama.